

NY Links HIV Quality Improvement Regional Collaborative Response Team Concept

I. Purpose

The NY Links HIV Quality Improvement Regional Collaborative Response Team (Response Team) is a self-organizing, peer-driven group, made-up completely of participating agency staff and consumers. Response Teams provide peer leadership within the collaborative framework by working on activities in support of the NY Links peer learning and exchange processes during and in-between Learning Sessions. Response Team activities ultimately will help to increase agency collaboration and understanding of the HIV system within a region to provide best care to HIV positive individuals with a focus on linkage and retention in care of individual patients, as well as subgroups of patients experiencing barriers to ongoing HIV primary care.

II. Response Team Member Principles and Expectations

- Serve as a role model for the collaborative by actively conducting and evaluating a linkage and/or retention quality improvement project for NY Links and submit NY Links Collaborative Measures for your agency
- As a team, create a mission statement and a supporting plan for activities
- Attend scheduled Response Team meetings (via teleconference, web conferencing, in-person if possible) to discuss progress and challenges to agencies' full participation in Collaborative quality improvement activities
- Attend in-person Collaborative Learning Sessions and share progress and results of your agency linkage and/or retention NY Links project
- Contribute to and lead sessions at Collaborative Learning Sessions, conference calls, and webinars
- Jointly with one or two Response Team members activate cross-agency collaborations
- Interact and communicate with individual members of the Collaborative at in-person Learning Sessions and as needed in-between Learning Sessions for ongoing feedback
- Help assist in identifying strategies that are promising by serving as a Response Team liaison to 2 other agencies in the collaborative

III. Membership

- 5 to 10 participating agencies in the collaborative
- Membership composition should as much as possible reflect the diversity of agencies in the collaborative
- Members should identify one or more functional skills, or knowledge areas that they would like to share with the Response Team as well as with Collaborative
- Team roles will be based on member skills and experience, and specific roles will be identified as part of developing the mission statement and supporting plan. Some example skill areas are 1) data and data systems; 2) quality improvement/quality management; 3) adult learning; 4) capacity building; 5) experience in coalitions and regional networks.