

## ARTAS Fidelity Assessment Quarterly Report Template

Core Elements	Achieved=0 Modified=1 Dropped=2	Explanation (indicate <i>how</i> and <i>why</i> any of the core elements were modified or dropped)
<ol style="list-style-type: none"> <li>1. Build an effective, working relationship between the Linkage Coordinator (LC) and each client.</li> <li>2. Focus on the client's strengths, not weaknesses by:                             <ol style="list-style-type: none"> <li>a. Conducting a strengths-based assessment; and</li> <li>b. Encouraging each client to identify and use his/her strengths, abilities, and skills to link to medical care and accomplish other goals.</li> </ol> </li> <li>3. Facilitate the client's ability to:                             <ol style="list-style-type: none"> <li>a. Identify and pursue his/her own goals, whatever they may be, and</li> <li>b. Develop a step-by-step plan to accomplish those goals using the ARTAS Session Plan.</li> </ol> </li> <li>4. Maintain a client-driven approach by:                             <ol style="list-style-type: none"> <li>a. Conducting between one and five structured sessions with each client</li> <li>b. Conducting active, community-based case management by meeting each client in his/her environment and outside the office, whenever possible</li> <li>c. Coordinating and linking each client available community resources, both formal sources (e.g., housing agencies, food banks,) and informal sources (e.g., friends, support groups, spiritual groups.) based on each client's needs</li> <li>d. Advocating on each client's behalf, as needed, to link him/her to medical care and/or other needed services</li> </ol> </li> </ol>		

**NOTE:** In using this template, please indicate whether any of the Core Elements have been completed, modified, or dropped by putting the appropriate number in the middle column. In the right column, explain how and why any of the Core Elements were modified or why they were dropped. **Remember that the four Core Elements cannot be added to, modified, or deleted. If so, the agency is not implementing the ARTAS intervention.**

If there are zeroes (0) in every row, ARTAS is being implemented with fidelity, and the agency does not have to make adjustments to activities based on the Core Elements. **If there is a one (1) or two (2) in the middle column for any of the rows, ARTAS is not being implemented and changes must be made immediately. Adjust the key characteristics, activities, policies based on the explanations provided in the third column. For additional assistance, please contact the implementing agency's Evaluator, Project Officer, and/or Capacity Building Assistance provider to make the necessary adjustments to successfully implement ARTAS. Be sure to document all adjustments in the monitoring and evaluation plan and data collection activities.**